



Do you need more pads?  Yes  No

**Contact Info**

Client ID: (Will be provided with first order.) \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Ext. \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 Contact: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Order Instructions**

Additional Instructions / Information:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Order Information**

Please Circle:      New Order      Redraw Order

Loan / Escrow # \_\_\_\_\_

Today's Date: \_\_\_\_\_

Signing Date: \_\_\_\_\_

Signing Time: \_\_\_\_\_

Loan Type: (Please circle ALL that apply)

Refinance	Purchase
Reverse Mtg.	Seller's Pkg.
Grant Deed Only	Landscape
Line of Credit	2 Properties

How Many Sets of Docs NOT Including Borrower/Sellers Copies?

ONE      TWO      THREE

Delivery Option:

Overnight to Notary	Overnight to Borrower
Email to Notary	Notary Pickup
Notary Drop-off	Notary Pickup & Drop-off
Courier to Notary	Courier to Borrower
L. O. will bring	Other

ARE EMAIL DOC'S READY?      Yes      No

Docs Shipping Via: \_\_\_\_\_

Tracking # \_\_\_\_\_

**Borrower(s) / Seller(s) Info**

Bilingual Notary required?	Yes	No
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Language required: \_\_\_\_\_

Power of Attorney?	Yes	No
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Borrower / Seller

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home: \_\_\_\_\_

Cell: \_\_\_\_\_

Work: \_\_\_\_\_

Co-Borrower / Seller

Name: \_\_\_\_\_

Home: \_\_\_\_\_

Cell: \_\_\_\_\_

Work: \_\_\_\_\_

**Online Ordering**

Please visit <http://www.selectsignings.com/> and login on the home page using the user name & password below to begin requesting notaries online now.

User Name: \_\_\_\_\_

Password: \_\_\_\_\_